

MINUTES

SUNNYBANK BRIDGE CLUB INC

Committee Meeting at 69 Nathan Road Runcorn
Opened at 1:05pm 15th June 2023 by Vice President Michele Thorne

Present: Michele Thorne (Chair), Alice Edwards (Secretary), Jenny Andrews, Kenneth Clem, Bernice Cooper, Sue Holburt, Richard Tarnawski

Apologies: Doug Matthew, Robyn Chippindall, Col Seed, Chris Pohle

Minutes of previous meetings

The Minutes of the previous Committee Meeting on 17^h May 2023 are a correct record of the meeting.

Moved by Alice Edwards, seconded Ken Clem CARRIED

Business arising from Previous Minutes

Review of the Club Constitution

The amendments to the Constitution approved at the February 2023 AGM have been submitted to the Office of Fair Trading.

- Alice Edwards to advise when a response is received from OFT.

Code of Conduct

- Sub-Committee to review Club's Code of Conduct

Street Signs

- Bernice Cooper to organise with the Gardener to trim bushes at the entrance
- Doug Matthew to follow up re STOP sign or warning signs on the driveway into the Club carpark.

Sprinkler System

Bernice Cooper advised that the upgrade / repairs to the sprinkler system has been completed.

Bridgemate Server

Sue Holburt advised that the club had received a grant \$1240 from Club Southside to purchase of a backup bridgemate server and 4 bridgemates. Sue also advised that she will be meeting with a Club Southside representative to discuss further grants and / or possible sponsorship.

- Sue Holburt to advise the Committee of the outcome of discussions with Club Southside.

Building Fire Safety Compliance

Richard Tarnawski advised that he had not received a formal response from Brisbane City Council. Sue Holburt advised that another bridge club she has spoken to have implemented a system with fire wardens and fire drills.

- Richard Tarnawski to advise when Brisbane City Council clarifies what is required.

Electrical Safety Report

- Doug Matthew to liaise with BCC re electrical work to be carried out by BCC
- Doug Matthew to advise if / when sensor light at the back of the building has been installed.

Partner Organiser

The club does not currently have a daytime partnership organiser and the Committee agreed that more advertising was needed to help members feel comfortable in using Pianola instead.

- Alice Edwards to send an email with instructions

Club House Security

Discussions about possible security measures have been postponed until later in the year.

- Doug Matthew to present proposal

Voucher Changes

- Proposals aimed at reducing cash handling will be discussed later this year.

Air-Conditioning

Richard Tarnawski advised that he had met with a representative from TGG and they have sent information regarding grant applications.

- Alice Edwards to forward correspondence from TGG to all Committee members

Correspondence In

16-05-2023	QBA	Barrier Reef Congress
17-05-2023	Redland Bridge Club	Congress Flyer
19-05-2023	QBA	Lockyer Valley Congress
22-05-2023	Sandy Young	Walkout
29-05-2023	QBA	Club Director's Exam Nominations
29-05-2023	QBA	2024 Calendar

29-05-2023	QBA	QBA/ABF Fees 2024
29-05-2023	Toowong Bridge Club	Workshop Flyer
30-05-2023	Sunshine Coast Bridge Club	Congress Flyer
01-06-2023	QBA	2025 Gold Coast Congress Venue
05-06-2023	Redland Bridge Club	Congress Flyer
06-06-2023	Caloundra Bridge Club	Congress Flyer
06-06-2023	Club Southside	Grant
07-06-2023	Sunshine Coast Bridge Club	August Teams Congress Flyer
09-06-2023	Julie Jeffries	GNOT Qualified Teams
09-06-2023	TGG Consultancy	Grant Writing Services
14-06-2023	QBA	2024 Calendar

Correspondence Out

19-05-2023	Alice Edwards	Sandy Young	Walkout
09-06-2023	Robyn Chippindall	Peter Busch	SBC Sunnybank Teams Congress
13-06-2023	Jenny Andrews	Club Southside	Community Grant

Motion that Inwards and Outwards Correspondence be accepted was moved by Alice Edwards, seconded by Jenny Andrews and CARRIED

Business arising from Correspondence

Reports

Treasurer's Report

The Profit & Loss shows a loss of \$171.19 for May 2023 and a YTD profit of \$23382.95. The Treasurer reported that there was nothing out of the ordinary to report.

Jenny Andrews moved that the Treasurer's report be accepted. Seconded by Sue Holburt and carried.

Teacher's Report

No Report

Convenor's Report

No Report

Social Committee Report

No Report

General Business

New Memberships

The Committee was advised that one application for membership had been received since the previous meeting. We would like to welcome Morgan Tullock as the club's newest member.

Walk-in Roster

Sue Holburt proposed that the club re-introduce a walk-in roster where members who were prepared to register and come to the club for a specific session be given a voucher for a free game which can be used at any time.

The Committee agreed that a walk-in roster using this model should be tried for the Tuesday and Wednesday morning sessions starting on 1st July 2023.

- Alice Edwards to email members
- Alice Edwards to put blank roster on notice board
- Jenny Andrews to print 'free' bridge vouchers

Training for Directors

- Sue Holburt to contact Julie Jeffries to organise a training session for all directors.

Car Park

Bernice Cooper expressed her concern that the tree roots are damaging the car park and are a trip hazard in some areas of the car park. The Committee acknowledged Brisbane City Council's reluctance to remove or trim trees without the club engaging an arborist which is very expensive.

- Alice Edwards to write to Brisbane City Council to explain the situation and ascertain BCC's requirements which would allow the car park to be repaired.

The next meeting will be at 1:30pm on 16th August 2023.

The meeting concluded at 2:22pm.

Vice President

Secretary.....